

19 August 1949

MEMORANDUM FOR: Chief of Naval Communications

SUBJECT: [redacted] Performance  
of duty of

25X1

1. The performance of duty of [redacted] has been distinctly unsatisfactory, and it is requested that he be detached from duty with this organization. An unsatisfactory report of fitness will be submitted upon his detachment.

25X1

2. It is requested that a relief be assigned for him if at all possible.

Signed & dispatched 8/19/49

R. H. HILLENKOTTER  
Rear Admiral, USN  
Director of Central  
Intelligence

D: RHE/gc  
Distribution:  
Addressee - Orig. & lcc  
ADSO - lcc  
Chief, CIA, Naval Command - lcc  
✓DCI - lcc

088180100

In reply  
refer to:  
NAC/Pl6-4/00

U.S. NAVAL ADMINISTRATIVE COMMAND  
2430 "E" St., NW  
Washington, D.C.

Serial: \_\_\_\_\_

From: Commanding Officer.  
To :

Via : (Current Commanding Officer)

Subject: Temporary Additional Duty.

Reference: (a) BuPers Authority requested in basic correspondence.

1. As authorized by reference (a), on or about \_\_\_\_\_  
(date)  
proceed to \_\_\_\_\_ on temporary additional duty  
(place or places designated)  
in connection with such matters as you have been directed to attend to;  
in this connection you are authorized to visit such additional places, to  
omit or revisit any of the above named places, or to vary the order of the  
above itinerary, as may be deemed necessary in the execution of this duty.

2. This is in addition to your present duties and upon com-  
pletion thereof, you will return to \_\_\_\_\_ and resume  
your regular duties. (place of regular duty)

3. Travel by military or commercial air, water, or rail trans-  
portation, motor vehicle, or any other means deemed necessary to most  
expeditiously accomplish the object of this temporary additional duty is  
authorized and directed.

4. While performing duty under these orders you will maintain  
an appropriate itinerary and secure endorsements hereto as may be consistent  
with the nature of this temporary additional duty.

5. In addition to the actual cost of transportation you will be  
allowed a per diem of \$7.00, in lieu of subsistence, while absent from your  
permanent duty station in accordance with current provisions of paragraph  
4153, U.S. Navy Travel Instructions, but such reimbursement and payment will  
not be made from Navy appropriations.

6. All expenses incurred incident to the execution of these  
orders will be paid from CIA funds.

C. E. OLSEN.

255150100

ENCLOSURE (A)

In reply refer to: CENTRAL INTELLIGENCE AGENCY

NAC/A3/P16-4/00/OPC

WASHINGTON, D.C.

Serial: 1330.

29 Oct. 47

From: The Director, Central Intelligence Agency.  
To : The Chief of Naval Personnel.

Subject: Temporary Additional Duty Orders; request for authority  
to issue to Officers of the Naval Establishment.

Enclosure: (A) Sample CIA TAD Orders.

1. In connection with the various activities of the Central Intelligence Agency, it becomes necessary from time to time to request the services of certain Naval Officers not attached to the Naval Administrative Command, Central Intelligence Agency. In many instances, due to the circumstances of the requirement, time is of the essence. Expeditious arrangements can usually be made with the Commanding Officers of the officers concerned, due to dual interest in the problems, but time may not be available for the normal processing of a request to the Bureau of Naval Personnel for the issuance of travel authority, and for the subsequent issue of CIA travel orders necessary to authenticate CIA expenditures.

2. To simplify and expedite procedures in such instances it is requested that a letter be issued to the Commanding Officer, U.S. Naval Administrative Command, Central Intelligence Agency, authorizing him to issue Temporary Additional Duty Orders involving travel, to such Naval Officers as the Director of the Central Intelligence Agency may direct. It is understood that no officer will be issued such orders without his full knowledge and concurrence, or without the approval of his current Commanding Officer. It is further understood that all expenses incident to CIA TAD Orders will be borne by the Central Intelligence Agency.

3. All orders issued would be in accordance with the form shown in Enclosure (A).

*Dir 10/29/47*  
R. H. HILLENKOTTER  
Rear Admiral, U.S. Navy.  
Director of Central Intelligence

In reply refer to:

JEB:ehh  
R-1172

CENTRAL INTELLIGENCE GROUP

2430 E STREET NW.  
WASHINGTON 25, D. C.

26 May 1947

From: Director, Central Intelligence  
To : Commanding Officer, U.S. Naval Administrative Command  
Subj: Travel Orders for Naval Personnel, Authority to Issue

1. On the presentation of properly authorized requests for travel of Naval Personnel within and outside the continental limits of the United States, you are authorized to issue Temporary Additional Duty travel orders in accordance with recently completed arrangements with the Bureau of Naval Personnel concerning this subject.

2. In the absence of specific instructions otherwise, all Temporary Additional Duty travel orders written under this arrangement will provide for reimbursement by the Central Intelligence Group of actual costs of transportation plus a per diem of \$7.00 in accordance with U. S. Naval Travel Instructions.

3. Two information copies of all such issued orders will be immediately forwarded to:

Executive for Personnel and Administration

and such other offices which may be determined cognizant.

R. H. HILLENKOETTER  
Rear Admiral, USN.

cc: Central Records (2)  
Exec. Reg.  
Adm. Hillenkoetter ✓

25X1

[redacted]

25X1

I delivered to [redacted] this morning a copy  
of our first indorsement, 8 Feb 49.

[redacted]

17 Mar 49

25X1

11336

25X1

HEADQUARTERS

MILITARY DISTRICT OF WASHINGTON

WASHINGTON 25, D. C.



14 March 1949

25X1

SUBJECT: Military Personnel Booked or Arrested by the Metropolitan Police, Washington, D. C.

TO: Director  
Central Intelligence Agency  
2430 "E" Street, N. W.  
Washington, D. C.

It is requested that this headquarters be advised as to action taken in connection with letter reference [redacted]  
[redacted] Headquarters Military District of Washington,  
dated 27 January 1949.

25X1

FOR THE COMMANDING GENERAL:

*R. F. Field*

R. F. FIELD  
LT. COL. AGC  
ADJUTANT GENERAL

CONFIDENTIAL

13  
3-14  
REF 3-14

UNCLASSIFIED    RESTRICTED <b>CONFIDENTIAL</b> SECRET <small>(SENDER WILL CIRCLE CLASSIFICATION TOP AND BOTTOM)</small>															
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP															
TO		INITIALS	DATE												
1	<i>Director</i>	<i>R. M. W.</i>	<i>2/8/49</i>												
2															
3															
4															
5															
FROM		INITIALS	DATE												
1	DEPUTY DIRECTOR	<i>R. M. W.</i>	<i>2/8/49</i>												
2															
3															
<table style="width: 100%; border: none;"> <tr> <td><input checked="" type="checkbox"/> APPROVAL</td> <td><input type="checkbox"/> INFORMATION</td> <td><input checked="" type="checkbox"/> SIGNATURE</td> </tr> <tr> <td><input checked="" type="checkbox"/> ACTION</td> <td><input type="checkbox"/> DIRECT REPLY</td> <td><input type="checkbox"/> RETURN</td> </tr> <tr> <td><input type="checkbox"/> COMMENT</td> <td><input type="checkbox"/> PREPARATION OF REPLY</td> <td><input type="checkbox"/> DISPATCH</td> </tr> <tr> <td><input type="checkbox"/> CONCURRENCE</td> <td><input type="checkbox"/> RECOMMENDATION</td> <td><input type="checkbox"/> FILE</td> </tr> </table> <p style="margin-top: 10px;">REMARKS:</p>				<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> INFORMATION	<input checked="" type="checkbox"/> SIGNATURE	<input checked="" type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> RETURN	<input type="checkbox"/> COMMENT	<input type="checkbox"/> PREPARATION OF REPLY	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> FILE
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<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> FILE													
SECRET <b>CONFIDENTIAL</b> RESTRICTED    UNCLASSIFIED															

FORM NO. 30-4  
SEP 1947

8 February 1949

1st Ind.

25X1

SUBJECT: Military Personnel Booked or Arrested by the Metropolitan  
Police, Washington, D. C.

TO: Commanding General  
Military District of Washington  
Room 5-B-522 Pentagon  
Washington 25, D. C.

1. Subsequent to investigation of the circumstances in connection  
with the subject case the individual concerned has, this date, been  
administratively reprimanded.

*Signed & dispatched*  
*2/8/49*  
E. H. HILLENKORTT  
Rear Admiral, USN  
Director of Central Intelligence  
*then SR (encl.)*

cc: Air Provost Marshal  
Room 4-D-220, The Pentagon  
Washington, D.C.

DD

Distribution:

Orig & 1--addressee--with orig of basic communication

1 cc--Air Provost Marshal

2 cc--DCI only w/ copy of basic communication



E. R. O - 2168

Approved For Release 2003/06/26 : CIA-RDP80R01731R001200310010-8

**CONFIDENTIAL**

HEADQUARTERS MILITARY DISTRICT OF WASHINGTON  
ROOM 5-B-522, THE PENTAGON  
Washington 25, D. C.

25X1

27 January 1949  
(Date)

SUBJECT: Military Personnel Booked or Arrested by the

25X1

TO:

Director  
Central Intelligence Agency  
2430 "E" Street, N. W.  
Washington, D. C.

25X1

1. The below listed military personnel were arrested or booked by the Metropolitan Police, Washington, D. C., as indicated:

25X1

<u>NAME</u>	<u>ASN</u>	<u>DATE</u>	<u>CHARGE</u>	<u>DIVISION</u>	<u>DISPOSITION</u>
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25X1

			Drunk	3rd Det.	
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The arresting officer was [redacted] Time of arrest was [redacted]  
Arrest predicated upon receipt of a complaint from manager of the [redacted]  
[redacted], stating that subject was cursing the manager and waitresses of said tavern because they were slow in waiting on him. At the time of arrest subject was wearing civilian clothes and was in a drunken condition.

25X1

2. It is requested that this headquarters be advised of action taken.

FOR THE COMMANDING GENERAL:

*R. F. Field*

R. F. FIELD  
Lt. Colonel AGD  
Adjutant General

JS

cc: Air Provost Marshal  
Room 4-D-220, The Pentagon  
Washington, D. C.

Approved For Release 2003/06/26 : CIA-RDP80R01731R001200310010-8

**CONFIDENTIAL**

RETURN THIS RECEIPT IMMEDIATELY TO:

POSTAL  
Registry No.

~~MAIL~~

25X1  
Serial No. }  
File No. }  
or Subject }

Date 27 Jan 49

with: No inclosure(s)

No indorsement(s)

Addressee:

Director,  
Central Intelligence Agency,  
2430 "E" Street, N.W.,  
Washington, D.C. (Personal)

NOTE.—Sheet 2 (addressee's copy) to be retained by  
addressee.

(DUPLICATE)

W. D., A. G. O. Form No. 996, 16 July 1943 (See AR 380-5).

CLASSIFIED DOCUMENT RECEIPT

16-36304-1